



## Supervisor, Production

Under the general supervision of the Manager, Design, and within established policies, procedures and guidelines provides supervision of all Butterfly Conservatory Complex and Floral Showhouse Production facilities including all scheduling, plant production, butterfly production programs, stock collections, supply inventories, pest control and all related operations. Teaches courses related to Greenhouse Production to the students at the School of Horticulture, including applied greenhouse production techniques. Develops, plans and coordinates and various exhibit and event support for all production related opportunities and horticultural displays.

Niagara Parks offers a salary of **(\$78,850.67 to \$94,234.08** per annum as well as a comprehensive benefits package and defined benefit pension plan.

**Applications for this position will be accepted until March 19, 2025.**

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TO CREATE A PROFILE AND SUBMIT YOUR RESUME**

### ABOUT US:

Niagara Parks is one of the largest employers in the Niagara Region, with over 1,700 full time and seasonal employees. Our team is comprised of energetic and friendly staff who provide guests from around the world with exceptional quality service. Niagara Parks is committed to attracting and retaining a highly professional, motivated, engaged and inclusive workforce within a culture of teamwork, mutual respect and trust. This is achieved by aligning the right people with the right skills in the right places to promote continuous improvement and excellence. Our corporate vision is to be an innovative example of sustainability as the environmental and cultural stewards of the Niagara River Corridor; a welcoming, accessible and inspiring place offering world class natural, historical and authentic experiences; a source of national pride and identity; and one of the most spectacular parks in the world.

### QUALIFICATIONS:

- Completion of a recognized diploma in Horticulture or equivalent knowledge and experience with greenhouse production.
- Completion of a Bachelor of Science in Entomology with specialization in Lepidoptera or equivalent knowledge of environmental Science.
- Three (3) years of practical experience plus one (1) on the job.
- Supervisory ability as well as interpersonal and communication skills, demonstrating ability to deal provide strong leadership, organization and planning.



- Knowledge of facility environmental controls, production strategies and computer skills, greenhouse procedures, propagation methods and display techniques.
- Knowledge of Integrated Pest Management and Biological controls.
- Curriculum development and knowledge an asset.
- Related teaching experience

## **DUTIES AND RESPONSIBILITIES: KEY ACTIVITIES**

- Oversees the butterfly conservatory and all production facilities as it relates to all plant and insect displays and exhibits including technical operations and staff supervision.
- Supervisor to the production, horticulture and entomology teams with regards to all schedule production of plants and butterflies, yearly greenhouse displays, staffing requirements, weekend duties and spray activities.
- Supervises the planning and preparation for major seasonal displays and exhibits; ensuring production materials are coordinated and supplied to production teams. Included are a diverse range of crops including vegetables, herbs, annuals, tropicals, sub-tropicals, bulbs, perennials and the container nursery/production.
- Monitors the performance of production teams against agreed standards and expectations.
- Plans, assigns and monitors the work of regular and seasonal employees including yearly performance appraisals; authorizes overtime and time off; completes payroll reports.
- Provides first aid and prepares accident reports.
- Liaises with suppliers and brokers to purchase and import butterflies and plants within CFIA and government regulations.
- Secures required operational and transit permits and ensures compliance with all relevant regulations (e.g. MOL, CITES, USDA, CFIA Plant Protection and biohazard standards) are maintained; including policy and procedure development and required record keeping.
- Prepares, administers and controls expense with approved Delegation of Authority.
- Works with the Physical Plant Technician in the monitoring of Conservatory operations utilizing computerized environmental controls.
- Trains new employees in methods and procedures; instructs students from The Niagara Parks School of Horticulture and checks on crop performance
- Oversees the ordering of supplies and monitor's inventory.
- Provides excellent customer service to internal and external customers / staff, assisting with questions concerns etc.
- Complies with all applicable legislation as well as any related policies and procedures.
- Reports on equipment, tools and vehicles that are needing repaired / replaced or has maintenance staff investigate.



- Assists daily in the training and evaluation full time students and co-ops on greenhouse practices and theories. Participates as needed to demonstrate and train High Skills Major students and the teacher and those participating in similar programs.
  - Prepare and teach students in a classroom format on selected subject areas related to greenhouse technical skills and production.
  - Performs other related duties as assigned.
- Performs Other Related Duties**
- As assigned.

The personal information in your candidate profile is collected under the authority of the Niagara Parks Act, R.S.O. 1990, C.N.3, s.4(l) and in accordance with the Freedom of Information and Protection of Privacy Act. It will be used to assess your qualifications for the job postings to which you apply. If successful, your information will also be used for the creation of your employee profile under the authority of the Employment Standards Act, 2000, c.41, s.15(1). We are an equal opportunity employer. In accordance with AODA (Accessibility for Ontarians with Disabilities Act, 2005), Niagara Parks will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require disability – related accommodations, please inform the Human Resources (HR) staff. We thank all applicants for their interest, however only those selected for an interview will be contacted. If you require additional information regarding the collection and use of the personal information in your candidate profile, or would like to request an alternate format, please contact Niagara Parks at 905.295.4377 ext. 0 or by e-mail at [employment@niagaraparks.com](mailto:employment@niagaraparks.com).