



JOB OPPORTUNITY

HEAD GARDENER - ONE YEAR CONTRACT

The Donalda Club, established in 1960, is one of Canada's most distinguished, private family clubs with valued traditions and prestige. We combine a high standard of social, athletic and dining facilities with uncompromising service to our members. We are located in Don Mills and the club is easily accessible by both bus and subway and only five minutes from Highway 401/404. This year round multi- activity facility is tucked away on a 200-acre ravine property - a quiet enclave of lush gardens, distinguished by its charming clubhouse and its beautifully landscaped and spacious grounds set in the Don Valley. Donalda Club is host to various activities including curling, golf, tennis, swimming, bridge, an extensive fitness program, and informal and fine dining facilities. We possess a strong senior management team and a solid foundation of staff to build on. The atmosphere is very friendly, and the General Manager and his team make sure members feel that their experience at the Donalda Club is extra special.

We are seeking a highly motivated professional to join our team as Head Gardener for a 12 month contract to cover a maternity leave from February 1, 2014 to January 31, 2015.

POSITION SUMMARY:

Under the supervision and direction of the Golf and Grounds Manager, the Head Gardener will perform his/her duties to monitor and maintain the flower beds at Donalda Club to ensure all plant life meets Donalda Club's standard and provides a beautiful scenery for members and guests. The incumbent is expected to have strong knowledge related to the trade including familiarity of common plants, weeds, shrubs, annuals, perennials, etc.

DUTIES & RESPONSIBILITIES:

- Works closely with the Golf Course and Grounds Manager to determine what annuals and perennials will be required for the flower beds
- After the winter season, perform duties including cleaning of the clubhouse and course flower beds
- Provide assistance in the removal of snow when necessary
- Train, supervise and instruct assistant gardeners to perform their job correctly to ensure the best results possible
- May be required to address member questions in the area of gardening
- Perform routine general maintenance of flower beds including weeding, watering, fertilizing, applying pesticide, etc

- Create new gardens to enhance the appearance of Donalda Club by planting new greenery including flowers, trees, etc
- Provide assistance to greens staff when required and build a good working relationship within the grounds department
- Report any major damage of the gardens to the Golf Course and Grounds Manager to ensure fast reactive action is taken
- Frequently monitor the health of the gardens at Donalda Club to ensure the plants are healthy at all times
- Purchase new plants as required and ensure that beds are planted at the proper time
- May be required to perform non-gardening related duties including setting benches, tables and other equipment need for group recreation activities
- Perform any additional duties as specified by Golf Course and Grounds Manager

JOB SPECIFICATIONS/ QUALIFICATION REQUIRED:

- Completion of High School Education (Grade 12) is required
- Post-Secondary Education in horticulture or equivalent work experience is strongly recommended and preferred
- Minimum 5 years gardening experience in the field preferably at a private golf course
- Experience in a supervisory/management position is an asset
- Must be comfortable working outdoors for long periods of time
- Knowledge of the principles surrounding gardening is required
- Must be able to perform lifting and mild strenuous activity
- Good hand-eye coordination and comfortable with working outdoors is required
- Well groomed, mannerly, co-operative and outwardly friendly (team oriented).
- Able to work a flexible schedule including early mornings, evenings, weekends, and holidays
- Perform stand-by duty, call-back and emergency work as required
- Punctual and reliable
- Fluent in English oral and written

CERTIFICATES, LICENSES, REGISTRATIONS:

- Valid Driver's license and safe driving record is required
- Possession of Ontario Pesticide Applicators License is an asset

CONTRACT TERMS

- Hourly Wage
- Complimentary parking
- Uniform provided by the Club
- Deadline for submission – October 15, 2013

Those individuals, who are interested in applying, please complete the Online Application form on our website at www.donaldclub.ca. **Please do not send resumes without applying on our website.** No telephone calls please.

We thank all applicants for their interest and will only contact those selected for an interview.