

WILLOWBANK

Job Description: Heritage Landscape and Community Garden Coordinator

Wage: \$12.00/hr, 35 hrs/week

Start Date: 05/30/2016 End Date: 09/01/2016

Contact: Send resumes to - willowbank@willowbank.ca

As part of the Government of Ontario's 2016 Summer Experience Program, Willowbank is seeking to hire a Heritage Landscape and Community Garden Coordinator who will continue the implementation and maintenance of landscape plans to preserve, rehabilitate and restore natural heritage of Willowbank's National Historic Site. The Coordinator will also assist in creating wider awareness of natural heritage to the surrounding community and visitors alike by engaging with the First Nations community and helping to pilot a summer workshop series.

Specific Duties are as follows:

- Assist with the preservation, rehabilitation and restoration landscape plans of Willowbank's National Historic Site heritage landscape
- Assist in provision of landscape maintenance during the summer months while undertaking maintenance procedures that are sensitive to the needs of the natural heritage of Willowbank's National Historic Site
- Coordinate the remaining physical maintenance of a community garden in consultation with stakeholders
- Plant the medicine wheel and native species garden plants, water and weed it during the growing season and help distribute the vegetables to community food shelves
- Coordinate and work together with community garden volunteers
- Maintain close communication with First Nations community for ceremonies revolving around Willowbank's medicine wheel and native species gardens
- Help develop and implement summer workshop series with local community partner organizations
- Build and maintain partnerships with local stakeholders
- Provide feedback to staff in relation to content regarding Willowbank's natural heritage and the community garden in Willowbank's monthly newsletter
- Work with Events Coordinator to create content for Willowbank's social media channels

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Requirements:

Application is open to students currently enrolled in secondary or post-secondary schools or who are within six months of graduation. Applicants must be within the ages of 15 and 25 years old.

Applicants should have a passion for working outdoors and in gardens.

Applicants should have a passion for sharing knowledge.

Applicants should have an appreciation for historic sites and cultural heritage.

This job is a part of the Government of Ontario's 2016 Summer Experience Program and is made possible through the support of the Ministry of Tourism, Culture and Sport and the Ministry of Government and Consumer Services.