

Experienced Garden Maintenance Supervisor

Warburton Landscape Services Company Description

- Located in scenic Hockley Valley, 1 ½ hours north-west of Toronto, Ontario.
- Services large country properties in the beautiful rolling hills of Caledon, Mono, Mulmur Townships, (near Orangeville)
- Solid, long-term, high-end client base.
- Properties are diverse and sophisticated mixed borders, orchards, large water features, ponds, kitchen gardens, bog gardens, etc.
- As gardeners, we are knowledge-driven, enthusiastic, cutting-edge and innovating in approaches to our job and to the environment.
- Our gardens are much photographed and have been featured in Garden Design, Canadian Gardening, many times in lifestyle magazines like Canadian House & Home, Select Homes, etc. and in the U.S. in Country Living and Victoria Magazine and have been featured on HGTV.

Applicant Qualifications

1. 5 years of full-time maintenance, with 2 years of supervisory experience.
2. Good knowledge of small tree, shrub and perennial identification and culture
3. Good insect and disease familiarity with biological controls
4. Good interpersonal skills. Communicates freely and well. Able to train staff.
5. Able to motivate crew and build an organized, high-functioning, spirited team
6. Able to contribute to, participate in and work well within a company structure (i.e. hierarchy)
7. Organized, on time, hard-working, physically fit, durable.

If you feel you have some, but not all of the qualities listed, please apply. We have training available to bring you up-to-speed.

Job Description

Full time work includes, but is not restricted to the following. Once employed, your ideas, experience, passions, are all welcome contributions to the descriptions below.

1. Company Responsibilities:
 - a. Reports to Owner and Office Manager
 - b. Draws on previous job experience plus learns and practices Company maintenance approaches and procedures
 - c. Studies and follows job description for Maintenance Supervisor
 - i. Studies and helps to instruct staff on crew job description.
 - ii. Studies , follows and helps to instruct staff on Company Manual
 - d. Meets once per week with office to report on progress, issues, questions regarding client properties. Airs out any issues on crew, also (importantly) who's performing well. Meeting is to bring office up to date so that they can manage business, inform clients as necessary and support you in your position.
 - e. Hours, Monday – Friday, 7:30 a.m. to 5:00 p.m., March to December

- f. Pay – top pay based on breadth of experience both as a leader and gardener
 - g. Company vehicle provided. Supervisor drives crew and is responsible for keeping vehicle gassed and tidy
 - h. Tools provided. Supervisor responsible to equip crew, tool care and storage and notifying office of need to re-supply.
2. Crew Responsibilities:
- a. Scheduling crew based on client contracts and agreements. Schedules by seasonal considerations and weather, calls rain days, heat emergencies, etc.
 - b. Responsible for supervising tasks that may include weeding, dead-heading, forking, etc.
 - c. “Walk around” on client site to establish and prioritize work for the day.
 - d. Clearly describes and delegates jobs to crew members
 - e. Leads, inspires, informs and directs staff in their work, giving correction as required.
 - f. Ensures crew work reflects high company standards, (and high inner standard), of crew supervisor
 - g. Diaries all work so as to fully inform clients of the work performed on their invoices.
 - h. Reminds crew of work performed, dress requirements, promptness, when required.

Start date for position is March 14th, 2016

Compensation based on experience and is above industry average.

If you fit this criterion, we encourage you to **apply today!**
Please apply by submitting your resume and cover letter by email to

warburton@bellnet.ca

We thank you for your interest, however only candidates selected for an interview will be contacted.