

CITIZENS FIRST THROUGH SERVICE EXCELLENCE

*We have an exciting opportunity in the **Transportation Services & Parks and Forestry Operations Department** for an experienced and motivated individual*

**Manager of Parks Services
(FILE 15-2173-SM)**

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for: Managing parks related capital projects and municipal open space/parks maintenance contracts including forestry, horticulture, playgrounds, cemeteries, noxious weed and pesticide inspection/control, and winter walkway/bus stop/boulevard snow removal and grass cutting and security. Develops maintenance programs, administers related external contracts and participates in parks planning projects. Prepares and manages operating and capital budgets; compiles reports and attends community committees. Designated West Nile Virus Coordinator to assist in control of mosquitoes that may carry West Nile Virus and other infectious diseases.

Qualifications and experience:

- University Degree in Landscape Architecture or suitable equivalent.
- Minimum of six (6) years municipal parks experience and three (3) years progressively responsible experience in parks management preferably in a municipal/union environment.
- Active Membership in Ontario Parks Association (O.P.A).
- Current holder of Chain Saw Certificate and Ministry of Environment Pesticide Licences.
- Proven leadership skills demonstrated through coaching, mentoring, change management and continuous improvement capabilities.
- "Competent" under Occupational Health and Safety Act.
- Thorough working knowledge of contemporary maintenance management methods and municipal parks maintenance and operational processes.
- Knowledge of collective agreement administration and labour relations principles and practices.
- Demonstrated results/achievement and focus in human resources management, leadership, financial management, business planning, decision making/judgement, representation and professionalism and job knowledge.
- Proven abilities in customer service, teamwork, initiative/ self-management, accountability, and flexibility/adaptability.
- Strong effective report writing and project management skills, with the ability to achieve program objectives successfully while working towards tight deadlines.
- Ability to conduct oneself in a manner bestowing tact and diplomacy in a political environment.
- Excellent interpersonal skills coupled with highly developed communication skills (oral and written), with the ability to effectively communicate with staff, all levels of the organization and the public including highly effective negotiation, facilitation and conflict resolution skills.
- Proficient computer skills, including good working knowledge and application of word processing, database, spreadsheet and e-mail software applications as well as electronic purchasing systems.
- Knowledge of and demonstrated ability in the City's core competencies and relevant functional competencies.
- Flexible and available to work irregular hours including weekends as required.
- Valid Ontario 'G' Driver's License in good standing with a reliable vehicle for corporate use.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits. If you are an energetic person who is interested in bringing your knowledge and passion for Parks Operations to the City of Vaughan, please forward your resume in MS Word or PDF only, quoting **File 15-2173-SM** in the subject line by **Friday February 20, 2015 at 4:30 pm** to:

Human Resources Department
City of Vaughan, 2141 Major Mackenzie Drive
Vaughan, ON L6A 1T1
Fax 905-832-8575
resume@vaughan.ca

Please note that only candidates selected for interviews will be contacted. The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.